



To: Affordable Housing Owners and Managers
From: Coreen Rittenbach, Compliance Coordinator
Community Housing and Grants Management
Re: Updated Compliance Manuals and Forms

Compliance Memorandum 24-06

Date: October 16, 2024

The North Dakota Housing Finance Agency (NDHFA) has published updated compliance manuals for the following programs:

- Low Income Housing Tax Credit (LIHTC) [LIHTC Compliance Manual](#)
- Housing Incentive Fund (HIF) [HIF Compliance Manual](#)
- HUD Programs – one manual covers all HUD programs [HUD Programs Compliance Manual](#)
 - HOME Investment Partnerships Program (HOME)
 - HOME-American Rescue Plan (HOME – ARP)
 - Housing Trust Fund (HTF)
 - Neighborhood Stabilization Program (NSP)

Please pay particular attention to the Qualification of Applicants and Compliance Monitoring sections of each manual as some of these processes have changed to reflect HOTMA and NSPIRE.

One significant change is in the HIF program: annual recertifications are no longer required for HIF. If the project has another funding source, the recertification requirements for that program must still be followed. See section 2.09 of the HIF manual for more information.

Several sample and mandatory forms have also been added or updated and are available on the NDHFA website at [Compliance Forms](#).

If you have any questions or concerns, please contact me at corittenbach@nd.gov or 1-701-328-8046.