

## STUDENT CERTIFICATION

(03/GE)

Owners must determine a student's eligibility for Section 8 assistance at move-in, annual recertification, initial certification (when an in-place tenant begins receiving Section 8), and at the time of an interim recertification if one of the family composition changes reported is that a household member is enrolled as a student.

**All applicants or tenants that are under 24 years of age must be screened for Student Eligibility.**

Name	Social Security Number	Date
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Are you a student enrolled at an institution of higher education?

☐ Yes ☐ No

If you answered **NO**, proceed to the signature line on page 2.

### PART A – STUDENT ELIGIBILITY

Are you 24 years of age or older? Please enter your date of birth (M/D/Y)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you married?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a veteran of the United States Military?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a dependent child?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a person with disabilities as defined below?	<input type="checkbox"/> Yes <input type="checkbox"/> No

A person with disabilities, as such term is defined in section 3(b) (3) (E) of the United States Housing Act of 1937 (42 U.S.C. 1437a (b) (3) (E)) and was receiving Section 8 assistance as of November 30, 2005.

If you answered **YES** to at least **ONE** question in Part A, skip Parts B and C, proceed to page 2.

### PART B – STUDENT INDEPENDENCE

Are you of legal contract age under state law (18)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Did your parents or guardians claim you as a dependent on their latest tax return?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you established a separate household from parents or legal guardians for at least one year prior to application for occupancy?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Or do you meet the following criteria for the Dept. of Education's definition of an independent student?**

Will you be at least 24 years old by December 31 of the current year?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Were you an orphan or a ward of the court through the age of 13?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a veteran of the U.S. Armed Forces?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have legal dependents other than a spouse (for example, dependent children or an elderly dependent parent)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a graduate or professional student?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you married?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you are 18 or older and you were **NOT** claimed on your parents' tax return **OR** you answered **YES** to at least **ONE** of the questions in Part B, skip Part C and proceed to page 2.

### PART C – PARENTAL ELIGIBILITY

Are you legal contract age under state law (18)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you meet eligibility requirements for section 8 assistance? (Ask the management agent if in doubt.)	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you answered **YES** to **BOTH** questions above, continue. If not, process to the signature line on page 2.

### PART C – PARENTAL ELIGIBILITY (Continued)

Your parents, individually or jointly, must be income eligible for section 8 assistance per the applicable low income limit for the parents' family size for the locality where the parents live. If your parents refuse to provide a copy of the first page of their income tax return, they (your parents) must provide a signed declaration and certification of income, which includes a penalty of perjury clause or you are not eligible for Section 8 assistance. Owners must verify parents' income each time they determine the eligibility of the student to receive Section 8 assistance.

### ALL ELIGIBLE STUDENTS MUST PROVIDE THE FOLLOWING DOCUMENTS ATTACH DOCUMENTS TO THE STUDENT CERTIFICATION

1. A certification of the amount of financial assistance that will be provided by parents signed by the individual providing the support. This certification is required even if no assistance will be provided. Must be provided **ANNUALLY** unless the student is at least 23 years of age with a dependent.
2. A statement from the institution of higher education in which the student is enrolled which includes the amount of tuition only and the period covered. Must provide **ANNUALLY**.
3. The applicant or tenant is required to disclose and provide copies of details for all financial assistance and the period covered. Must provide **ANNUALLY**.
4. Proof of qualifying State, Local or Federal work study program (if applicable) by providing a copy of the contract. Any income in excess of tuition for qualifying work study programs is included as annual income. If the applicant or tenant cannot provide proof of a qualifying program, all income is included. Must provide **ANNUALLY**.

### QUALIFIED UNDER PART A – STUDENT ELIGIBILITY

Provide **ONE TIME** only.

- Proof of age such as a driver's license, non-driver ID or birth certificate.
- Proof of veteran status if claimed.
- Proof of qualifying disability if claimed.
- Marriage or dependent information is obtained during the move-in process.

### QUALIFIED UNDER PART B – STUDENT INDEPENDENCE

- A copy of the **top portion only** of your parent's **prior year** tax return (listing the dependent information). Must provide **ANNUALLY** until the tenant reaches age 24.
- Proof of age such as a driver's license, non-driver ID or birth certificate. Provide **ONE TIME** only.
- Proof of **any** item which you answered yes to. (Example: Proof of separate household can be obtained through previous landlord verification or if the property requires a credit report, address information provided on the report.) Provide **ONE TIME** only.
- **\*\*Vulnerable youth populations (orphan, in foster care, ward of the court, emancipated minor, unaccompanied homeless youth and youth at risk of being homeless) do **not** need to provide the parents' tax return or written certification from the parents.\*\***

### QUALIFIED UNDER PART C – PARENTAL ELIGIBILITY

If the student is claimed on the parents' **prior year** tax return or is not eligible under part A or B

- A copy of the **first page** of your parents' **prior year** tax return, which includes annual income to determine eligibility. Must provide **ANNUALLY** unless the student qualifies under Part A or B.

Under penalty of perjury, I certify that the information presented in this certification is true and accurate to the best of my knowledge. The undersigned further understands that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information will result in termination and repayment of assistance payments.

Applicant/Tenant Signature	Applicant/Tenant Printed Name	Date
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## OWNER/AGENT INSTRUCTIONS

1. If **at least one** question is **yes** under **Part A**, the applicant/tenant is qualified.
2. If the applicant/tenant is at least **18**, is **not claimed** as a dependent on a parent/guardian's taxes or **at least one** question is **yes** under **Part B** the applicant/tenant is qualified.
3. If the applicant/tenant is **18** or older, **meets all other eligibility requirements** for Section 8 assistance and the student's **parents**, individually or jointly, **are income eligible** for section 8 assistance **per the applicable low income limit for the parents' family size for the locality where the parents live**; the applicant/tenant is qualified under **Part C**. If the student's parents refuse to provide a copy of the first page of their income tax return owners *may* accept a signed declaration and certification of income from the parents, which includes **a penalty of perjury clause**. If the parents/guardians refuse to provide either of the above, the student is NOT eligible for Section 8 assistance. **Owners must verify parents' income each time they determine the eligibility of the student to receive Section 8 assistance.**

## ATTACH ALL REQUIRED VERIFICATION DOCUMENTS TO THE STUDENT CERTIFICATION

- The law does not apply to students who are living with their parents in an assisted unit.
- If an applicant/tenant household has an ineligible student as a member of the household, the **household** is not eligible for Section 8 assistance.
- Owners cannot evict or require an ineligible student to move out as long as the student is in compliance with the lease. The tenants will be required to pay market rent if they remain in the unit.

**NOTE:** Per Federal IRS regulations, if you or your spouse could be claimed on someone else's tax return, you cannot claim dependents. Delegation of powers by parent or guardian **does not entitle a student to claim a sibling as a dependent for student eligibility purposes.**

**Student Financial Assistance** included in annual income is any financial assistance that a student receives **in excess of \*tuition** (e.g., athletic and academic scholarships) and that the student receives (1) under the Higher Education Act, (2) from private sources, or (3) from an institution of higher education as defined by the Higher Education Act of 1965. Financial assistance does not include loan proceeds.

## A STUDENT OVER 23 WITH A DEPENDENT CHILD IS EXEMPT FROM THE FINANCIAL ASSISTANCE RULE.

### Financial Assistance Includes:

Pell Grants,  
Federal Supplement Educational Opportunity Grants  
Academic Achievement Incentive Scholarships  
State Assistance under the Leveraging Educational Assistance Partnership Program  
The Robert G. Byrd Honors Scholarship Program  
Federal Work Study programs.

Assistance from private sources (Including assistance that may be provided by a parent, guardian or other family member and also from other persons that do not reside in the unit.)

From an institution of higher education. (This requires a reference to a particular institution and the institution's listing of financial assistance.)

### Financial Assistance Does Not Include:

Loan proceeds  
Perkins Loans  
Stafford Loans  
Plus Loans under the Higher Education Act of 1965

**\*The term Tuition includes "tuition and any other required fees and charges" such as lab fees or fees specific to the students major or program. Expenses that must not be included as tuition include, but are not limited to, room and board, books, supplies, meal plans, transportation and parking, student health insurance plans and other non-fixed sum charges.**