

## **General Provisions**

Grant funds can only be used to make accessibility improvements to properties occupied by lower-income North Dakotans with physical disabilities. Examples of qualifying improvements include, but are not limited to, ramps, door levers, walk-in/roll-in showers, grab bars and widening doorways.

Accessibility improvements can be made to either rental property or single-family homes. Project costs for improving rental properties are not directly attributable to lower-income disabled households may be pro-rated for grant eligibility based on the percentage of eligible units to total project units. Verification of a rental property's reserve account may be requested.

Eligibility is limited to households with incomes not exceeding 80 percent of HUD county median income adjusted for family size; however, NDHFA's first priority will be lowest income households. (Income will be verified with income tax returns, benefit statements or similar documentation.) The Agency's second priority will be applicants without other available funding options. NDHFA's final priority is to ensure grants are awarded statewide.

Grants are limited to one per rental property or single-family home in a fiscal year. Applications will be reviewed on a monthly basis; those funded will not be returned. Best efforts will be made to award twenty-five percent of the annual allocation each quarter.

The maximum RAP grant is \$4,000. Matching funds of at least 25 percent of the total project costs are required. NDHFA dollars cannot be used as a source of matching funds.

Reimbursement of the cost of any work completed prior to the application approval is not an eligible use of grant funds. NDHFA reserves the right to inspect the property, both before approval and after project completion.

## **Application**

Applications are available directly from the NDHFA. Interested parties may contact the Agency at (701) 328-8080, (800) 292-8621, (800) 366-6888 (TTY), [info@ndhfa.org](mailto:info@ndhfa.org) or by mail: NDHFA, PO Box 1535, Bismarck, ND 58502-1535. Evidence of project cost estimates and income eligibility must accompany the application.

## **Compliance**

### **Recipient Requirements**

Grant funds will be disbursed after submission of a certification of project completion by the grantee. The certification must be received by NDHFA within six months of the grant award and include evidence of actual project costs. Final award is contingent upon costs meeting those included in the application. Checks will be issued made payable to the grantee and contractor(s).

### **Modification to the RAP Program**

In order to address unforeseen circumstances, NDHFA reserves the right to waive certain program requirements or administrative procedures including, but not limited to, the maximum grant amount and the match requirement. All waivers must be approved by the NDHFA executive director.

**PROPERTY INFORMATION**

Owner Name	Owner Phone
Property Address (Include City, State and Zip Code)	

**GRANT INFORMATION**

Amount of Funds Requested (\$4,000 Maximum)
Source of Matching Funds
Provide a Project Description and <u>Attach</u> a Firm Bid of Cost Estimates to the Application

**BENEFICIARY INFORMATION**

**\*\*Multifamily Properties Only** - List the households with disabilities that will benefit from the grant. (Attach additional sheet if necessary.)

Tenant Name(s)	Nature of Disability	Household Size	Household Annual Gross Income
Number of Units in Property	Number of Households that will Benefit from Rehab		

**\*\*Single-Family Properties Only**

Household Member with Disability	Nature of Disability	Household Size	Household Annual Gross Income

**INDIVIDUAL AUTHORIZED TO SUBMIT GRANT APPLICATION**

Contact Person	Phone
Organization	Email
Mailing Address	

I certify I am authorized to sign this application, the application meets and complies with all grant criteria, and the statements made herein are correct.

\_\_\_\_\_  
 Signature of Property Owner

\_\_\_\_\_  
 Date

## Community Partners, DCA, Helping HAND and RAP Income Limits

(Limits are effective as of July 1, 2010. Eighty percent of Area Median Income)

COUNTY	FAMILY SIZE*							
	1	2	3	4	5	6	7	8
Barnes	33,250	38,000	42,750	47,500	51,300	55,100	58,900	62,700
Burleigh/Morton	38,100	43,550	49,000	54,400	58,800	63,150	67,500	71,850
Cass	38,150	43,600	49,050	54,500	58,900	63,250	67,600	71,950
Foster	31,950	36,500	41,050	45,600	49,250	52,900	56,550	60,200
Grand Forks	35,750	40,850	45,950	51,050	55,150	59,250	63,350	67,400
Mercer	41,100	46,950	52,800	58,650	63,350	68,050	72,750	77,450
Oliver	35,850	41,000	46,100	51,200	55,300	59,400	63,500	67,600
Pembina	35,800	40,900	46,000	51,100	55,200	59,300	63,400	67,500
Ramsey	33,500	38,300	43,100	47,850	51,700	55,550	59,350	63,200
Ransom	35,400	40,450	45,500	50,550	54,600	58,650	62,700	66,750
Richland	35,950	41,050	46,200	51,300	55,450	59,550	63,650	67,750
Sargent	34,750	39,700	44,650	49,600	53,600	57,550	61,550	65,500
Stark	33,150	37,900	42,650	47,350	51,150	54,950	58,750	62,550
Steele	34,650	39,600	44,550	49,500	53,500	57,450	61,400	65,350
Stutsman	33,550	38,350	43,150	47,900	51,750	55,600	59,400	63,250
Traill	36,200	41,400	46,550	51,700	55,850	60,000	64,150	68,250
Walsh	32,850	37,550	42,250	46,900	50,700	54,450	58,200	61,950
Ward	33,000	37,700	42,400	47,100	50,900	54,650	58,450	62,200
All Others	31,300	35,800	40,250	44,700	48,300	51,900	55,450	59,050

\* Larger families, check with NDHFA for limits.