



# NORTH DAKOTA HOUSING FINANCE AGENCY

## Rehab Accessibility Program (RAP)

### GENERAL PROVISIONS

Grant funds can only be used to make accessibility improvements to properties occupied by lower-income North Dakotans with physical disabilities. Examples of qualifying improvements include, but are not limited to, ramps, door levers, walk-in/roll-in showers, grab bars and widening doorways.

Accessibility improvements can be made to either rental property or single-family homes. Project costs for improving rental properties that are not directly attributable to lower-income disabled households may be pro-rated for grant eligibility based on the percentage of eligible units to total project units. Verification of a rental property's reserve account may be requested.

Eligibility is limited to households with incomes not exceeding 80 percent of HUD county median income adjusted for family size; however, NDHFA's first priority will be lowest income households. (Income will be verified with income tax returns, benefit statements or similar documentation.) The Agency's second priority will be applicants without other available funding options. NDHFA's final priority is to ensure grants are awarded statewide.

Grants are limited to one per rental property or single-family home in a fiscal year. Applications will be reviewed on a monthly basis; those not funded will be returned. Best efforts will be made to award twenty-five percent of the annual allocation each quarter.

The maximum RAP grant is \$4,000. Matching funds of at least 25 percent of the total project costs are required. NDHFA dollars cannot be used as a source of matching funds.

Reimbursement of the cost of any work completed prior to the application approval is not an eligible use of grant funds. NDHFA reserves the right to inspect the property, both before approval and after project completion.

### Application

Applications are available directly from the NDHFA. Interested parties may contact the Agency at (701) 328-8080, (800) 292-8621, (800) 366-6888 (TTY), [info@ndhfa.org](mailto:info@ndhfa.org) or by mail: NDHFA, PO Box 1535, Bismarck, ND 58502-1535. Evidence of project cost estimates and income eligibility must accompany the application.

### COMPLIANCE

#### Recipient Requirements

Grant funds will be disbursed after submission of a certification of project completion by the grantee. The certification must be received by NDHFA within six months of the grant award and include evidence of actual project costs. Final award is contingent upon costs meeting those included in the application. Checks will be issued made payable to the grantee and contractor(s).

#### Modification to the RAP Program

In order to address unforeseen circumstances, NDHFA reserves the right to waive certain program requirements or administrative procedures including, but not limited to, the maximum grant amount and the match requirement. All waivers must be approved by the NDHFA executive director.



# REHAB ACCESSIBILITY PROGRAM APPLICATION

North Dakota Housing Finance Agency  
SFN 58343 08/09

PO Box 1535  
Bismarck, ND 58502-1535

## PROPERTY INFORMATION

Owner Name	Owner Phone
Property Address (Include City, State and Zip Code)	

## GRANT INFORMATION

Amount of Funds Requested (\$4,000 Maximum)
Source of Matching Funds
Provide a Project Description and <u>Attach</u> a Firm Bid of Cost Estimates to the Application

## BENEFICIARY INFORMATION

**\*\*Multifamily Properties Only** - List the households with disabilities that will benefit from the grant. (Attach additional sheet if necessary.)

Tenant Name(s)	Nature of Disability	Household Size	Household Annual Gross Income
Number of Units in Property	Number of Households that will Benefit from Rehab		

**\*\*Single-Family Properties Only**

Household Member with Disability	Nature of Disability	Household Size	Household Annual Gross Income

## INDIVIDUAL AUTHORIZED TO SUBMIT GRANT APPLICATION

Contact Person	Phone
Organization	Email
Mailing Address	

I certify I am authorized to sign this application, the application meets and complies with all grant criteria, and the statements made herein are correct.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

**Community Partners, DCA, HARP, Helping HAND and RAP Income Limits**

(Limits are effective as of April 17, 2009. Eighty percent of Area Median Income)

COUNTY	FAMILY SIZE*							
	1	2	3	4	5	6	7	8
Barnes	32,850	37,500	42,200	46,900	50,650	54,400	58,150	61,900
Burleigh/Morton	37,400	42,750	48,100	53,450	57,750	62,000	66,300	70,550
Cass	38,200	43,650	49,100	54,550	58,900	63,300	67,650	72,000
Foster	31,550	36,050	40,550	45,050	48,650	52,250	55,850	59,450
Grand Forks	34,600	39,550	44,500	49,450	53,400	57,350	61,300	65,250
Mercer	40,500	46,300	52,050	57,850	62,500	67,100	71,750	76,350
Oliver	35,350	40,400	45,450	50,500	54,550	58,600	62,600	66,650
Pembina	35,300	40,300	45,350	50,400	54,450	58,450	62,500	66,550
Ramsey	33,050	37,750	42,500	47,200	51,000	54,750	58,550	62,300
Ransom	34,950	39,900	44,900	49,900	53,900	57,900	61,900	65,850
Richland	35,400	40,450	45,500	50,550	54,600	58,650	62,700	66,750
Sargent	34,250	39,150	44,050	48,950	52,850	56,800	60,700	64,600
Stark	32,600	37,250	41,900	46,550	50,250	54,000	57,700	61,450
Steele	34,250	39,100	44,000	48,900	52,800	56,700	60,650	64,550
Stutsman	33,400	38,150	42,950	47,700	51,500	55,350	59,150	62,950
Traill	35,750	40,850	45,950	51,050	55,150	59,200	63,300	67,400
Walsh	32,400	37,050	41,650	46,300	50,000	53,700	57,400	61,100
Ward	32,650	37,300	42,000	46,650	50,400	54,100	57,850	61,600
All Others	30,850	35,300	39,700	44,100	47,650	51,150	54,700	58,200

\*Larger families, check with NDHFA for limits.